Please return the original tenure form to the Dean of Faculties Office (MS 1126) as soon as possible. If the prospective faculty member declines the offer, promptly send an email to dof@tamu.edu. Thank you.

_____

Name of Faculty Member

**AGREEMENT CONCERNING PROBATIONARY SERVICE FOR NEW FACULTY**

Texas A&M University's policies on Academic Freedom, Responsibility, and Tenure and Promotion state: "The probationary period for a faculty member shall not exceed seven years of full time service, beginning with appointment to the rank of instructor or a higher rank. In rare cases, the probationary period may be extended with the written concurrence of the faculty member involved, the department head, dean, and Dean of Faculties. The probationary period may include appropriate full-time service at other institutions of higher education. If a faculty member has served a term of probationary service at one or more institutions, the probationary period at Texas A&M University may be for fewer than seven years. In such cases, however, the person's total probationary period in the academic profession may be extended beyond seven years."

In accordance with this statement, your appointment as _____ (rank) is without tenure and your probationary status at TAMU is for a period of _____ years***, in view of your prior service, creditable toward tenure, of _____ years at _____ (university). During the period of probationary service, you will be employed on a year-to-year basis and will be notified each year of the terms of your appointment (other than salary) for the succeeding year.

To acknowledge receipt of and agreement with the terms of this appointment, please sign the original and return it with your letter of acceptance.

_____

1. Department Head Date

_____

2. Dean Date

_____

3. Dean of Faculties Date

_____

4. Faculty Member Date

***Mandatory consideration will be made in Academic Year _____.

Prepare four copies and sign in order as numbered above.

After all signatures have been received, distribute as follows:

Dean of Faculties (original)
Dean of the appropriate college
Department Head
Faculty member being appointed

Dean of Faculties and
Associate Provost 11/8/04