

CANDIDATE DOSSIER COVER SHEET FOR PROMOTION & TENURE 2017-2018

Name of Candidate:**College:***(no abbreviations)***Current Rank:***(e.g., Associate Professor, Lecturer, Clinical Assistant Professor, etc.)***Department:***(no abbreviations)***Highest Degree Earned, Year Granted, Institution:****Year Started at Texas A&M (at any rank above graduate student):****Total Years of Academic Service at Current Rank (regardless of institution; as of Sept 1, 2017):****Action being considered:***(e.g., Promotion to Professor, Promotion to Associate Professor with Tenure, Tenure, Promotion to Clinical Associate Professor, etc.)***Effective Date of Last Promotion:****Academic Year for Mandatory Tenure Consideration:***(If this year is the mandatory year, list 2017-2018)*

DOSSIER ITEMS	
1	Candidate's statement on teaching, research, service and or other scholarly, creative activities
2	Candidate's curriculum vitae (with signed acknowledgement of correct, up-to-date content)
3	Candidate's list and signed verification of what he/she has submitted to the departmental review committee
4	Departmental evaluation of quality of teaching (or librarianship)
5	Departmental evaluation of quality of research or other scholarly, creative activities
6	Departmental evaluation of quality of service
7	Departmental evaluation of quality of other relevant activities
8	Statement on qualifications of outside reviewers; All letters received (indicate candidate selection or department selection); Copy of solicitation letter
9	Departmental committee summary report and recommendation
10	Recommendation of Department Head
11	College Committee summary report and recommendation
12	Recommendation of Dean
13	Other materials and documentation

VOTES & RECOMMENDATIONS SUMMARY							
Action By:	Yes	No	Absent	Abstain	Recused	Total Eligible	Date
Department Committee							
Department Head							
College Committee							
Dean							