



**FACULTY TENURE TABLE FOR TENURE ON ARRIVAL (TOA)**

The BOR recently changed the format and content of the **Faculty Tenure Table** that needs to be submitted for every tenure candidate.

The **Faculty Tenure Table** now needs to be provided in the form of a table, as shown below, and as an electronic word document.

This document is a guideline on how to provide all the information needed.

<u>Name</u>	<u>Education</u>	<u>Employment Towards Tenure</u>
Dr./Mr./Ms. First Last Name	Terminal Degree (Year) Institution	Experience Towards Tenure Title Institution  Experience Towards Tenure Title Institution  (Continue adding as needed)

Required Information:

- a. **Name (as is written on CV),**
- b. **Degree information:** Terminal Degree (Year), and Institution
- c. **Experience evaluated towards tenure.** Should include **only experience that is considered in the evaluation for tenure, i.e., experience while in a tenured or tenure track position.** Non-tenure track positions such as graduate assistant, teaching assistant, lecturer, post-doc and adjunct faculty positions are usually not considered as part of the tenure decision and should not be included. Positions such as those for System agencies or other post terminal degree experiences in which partial credit is considered should be included with years of credit indicated.

**Note:** If the faculty member received tenure at a previous institution, indicate in parenthesis and include effective year. Include semester and year faculty appointment began or will begin at Texas A&M University. If experience is greater than 15 years, no semester dates are required.

**Example of experience with Tenure at other institution and request for TOA:**

<u>Employment Towards Tenure</u>
Fa 2009 – Su 2012 Assistant Professor Florida State University
Fa 2012 – Sp 2016 Associate Professor (Tenured 2012) University of Alabama
Fa 2016 Professor Texas A&M University



**EXAMPLE OF TENURE TABLE FOR TENURE ON ARRIVAL**

<u>Name</u>	<u>Education</u>	<u>Employment Towards Tenure</u>
Dr. John Smith	Ph.D. (2007) Texas A&M University	Fa 2009 – Su 2012 Assistant Professor Florida State University  Fa 2012 – Su 2016 Associate Professor (Tenured 2012) University of Alabama  Fa 2016 Professor Texas A&M University

**For questions contact:**

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