

108 YMCA  
1126 TAMU  
College Station, TX 77843-1126  
Tel: 979.845.4274 Fax: 979.845.1822  
http://dof.tamu.edu



*(Please attach the offer letter, curriculum vitae, tenure status form and approved start-up request form, if applicable. The "Official Transcript Authorization/Degree Verification for New Faculty," and "Background Check Request Form" must be sent in as well, from either the potential faculty member or the department for processing to begin.)*

**Position Information**

Position Title:   
Department:   
College:

Pre-Hire ID:   
TWC Posting:   
Search Tracking Code:

Appointment has one of the following conditions:

- Requesting appointment that is non-tenure track only (not eligible for rolling contract)
- Requesting appointment that is a non-tenure-track position but eligible for a rolling contract for probation period of  for eligibility.

**For DOF use only**

Final Administrative Approval   
Date

**Faculty Member Information**

Faculty Name:   
Current Email:   
Mailing Address:

Sex:   
Citizenship:   
Ethnicity:

Expected Start Date:  Starting Salary (FTE/Monthly):  Percent Time:

Has this person been employed by TAMU in the past?

If so, what college:  What department:

**Signatures**

Submitted: \_\_\_\_\_ Date  
Department Head

Approved: \_\_\_\_\_ Date  
Dean

Approved: \_\_\_\_\_ Date  
Dean of Faculties

Approved: \_\_\_\_\_ Date  
Provost and Executive Vice President

Approved: \_\_\_\_\_ Date  
Associate Dean of Academic Affairs, TAMUQ

Approved: \_\_\_\_\_ Date  
Dean, TAMUQ