

**CANDIDATE DOSSIER COVER SHEET FOR PROMOTION & TENURE  
2018-2019**

**Name of Candidate:****College:***(no abbreviations)***Current Rank:***(e.g., Associate Professor, Lecturer, Clinical Assistant Professor, etc.)***Department:***(no abbreviations)***Highest Degree Earned, Year Granted, Institution:****Year Started at Texas A&M** (at any rank above graduate student):**Total Years of Academic Service at Current Rank** (regardless of institution; as of Sept 1, 2018):**Action being considered:***(e.g., Promotion to Professor, Promotion to Associate Professor with Tenure, Tenure, Promotion to Clinical Associate Professor, etc.)***Effective Date of Last Promotion:****Academic Year for Mandatory Tenure Consideration:***(If this year is the mandatory year, list 2018-2019)*

<b><u>DOSSIER ITEMS</u></b>	
1	Candidate's statement on teaching, research, service and or other scholarly, creative activities
2	Candidate's curriculum vitae (with signed acknowledgement of correct, up-to-date content)
3	Candidate's list and signed verification of what he/she has submitted to the departmental review committee
4	Departmental evaluation of quality of teaching (or librarianship)
5	Departmental evaluation of quality of research or other scholarly, creative activities
6	Departmental evaluation of quality of service
7	Departmental evaluation of quality of other relevant activities
8	Statement on qualifications of outside reviewers; All letters received (indicate candidate selection or department selection); Copy of solicitation letter
9	Departmental committee summary report and recommendation
10	Recommendation of Department Head
11	College Committee summary report and recommendation
12	Recommendation of Dean
13	Other materials and documentation

<b><u>VOTES &amp; RECOMMENDATIONS SUMMARY</u></b>						
<b><i>Action By:</i></b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Recused</b>	<b>Total Eligible</b>	<b>Date</b>
<b>Department Committee</b>						
<b>Department Head</b>						
<b>College Committee</b>						
<b>Dean</b>						