

Example Abstracts for the Faculty Development Leave Program

Each faculty development leave (FDL) proposal is reviewed at the college or library level by a committee which includes faculty representation. Each application includes a brief abstract which is reviewed by the Board of Regents prior to approval of the leave.

These abstracts are limited to 100 words, must be written in the third person, **should be written for an educated layperson**, and must include:

- Place where leave will take place
- Activities that will take place during the leave
- Benefits of the leave to:
 - Research program
 - Students/teaching
 - Department, college and/or university
- Expected impacts (should be focused on effects beneficial to the University)

**Note: the abstract should not be composed of bullet points; the outline provided above is for guidance in composition only.*

Over the past several years, an increasing number of abstracts have been submitted which do not meet the Board of Regents' criteria listed above. This has resulted in many of the abstracts having to be re-written by the FDL liaisons for the college, or by DOF or TAMU System staff in order for the abstracts to be acceptable and the FDL to be granted to the faculty member.

Beginning in 2015, we will no longer re-write abstracts that fail to meet the Board of Regents' standards listed above. Abstracts which do not meet these standards will be returned to the faculty member who is applying for leave to be re-written. If the re-written abstract is submitted after October 23, or if the re-written abstract is not satisfactory to the committee, the faculty member will be denied leave.

In order to provide guidance to faculty members, department heads, college review committees, and deans, the following table contains a number of the abstracts which were edited and submitted to the Board of Regents last year, presented next to their original submitted form. The abstracts are organized by college. Faculty member's names have been removed, but the details of their leave have been left in place so as not to alter the meaning of the abstracts.

Bush School of Government and Public Service

Before	After
<p>I will spend the year at the Stanford Institute of Economic Policy Research working on research funded by the Alfred P. Sloan foundation. I will use a device that tracks what people are looking at when they look at resumes to study age discrimination in the hiring process. Results will help older job seekers become more attractive to employers. Time spent on this project will cement my position as a top researcher on age discrimination, benefiting my department and TAMU. It will also provide connections and opportunities for recruiting new Bush School students and potentially provide clients for capstones.</p>	<p>Leave will be spent at the Stanford Institute of Economic Policy Research in Stanford, California, working on research funded by the Alfred P. Sloan Foundation. Dr. XXX will use a device that tracks what people are looking for when they review resumes to study age discrimination in the hiring process. Time spent on this project will cement Dr. XXX position as a top researcher on age discrimination, benefiting the department and Texas A&M by keeping the faculty, department and university informed and at the forefront of age discrimination issues.</p>